

Sarah Illis

Washington D.C./New York City Metro Areas

E-mail: sarah.ann.illis@gmail.com

Phone: 732-675-4142

EDUCATION

University of New Haven, West Haven, CT

B.S. National Security Studies, est. Graduation May 2019

- Est. GPA 3.73 (Overall), Est. GPA 3.95 (Major)
- Alpha Phi Sigma, Alpha Tau Chapter (National Criminal Justice Honor Society); Honor Society for Experiential Education
- Study Abroad - Prato, Italy: Jan - May 2016, Aug - Dec 2017

Middlebury College, Middlebury, VT

Russian Language School, Summer 2017

- 1.5 proficiency (ACTFL Scale)
 - GPA 3.67
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PROFESSIONAL EXPERIENCE

American Security Project, Washington, D.C.

U.S. - Russia Relationship Intern, Jan - May 2018

- Contributed to online blog by writing on issues relating to the U.S. and Russia, all articles can be found via [LinkedIn](#)
- Gathered news articles to send in a daily briefing and prepared weekly newsletter using MailChimp
- Constructed social media posts

Congressional Campaign, Berkeley Heights, NJ

Non-Partisan Research Assistant, May - Jun 2017

- Researched and analyzed the topics of U.S. - Russia relations and NATO
- Wrote briefing books and memoranda to present relative information on the campaign's positions and official statements regarding U.S. - Russia relations
- Managed contact information of constituents and potential donors at campaign events

Associazione Giorgio La Pira, Prato, Italy

Volunteer, Sep - Dec 2017

- Worked at reception to record visitor's ID numbers and collect information of new visitors
- Communicated and interacted well with both Italians and foreign immigrants while maintaining cultural sensitivity
- Helped facilitate conversations between English-speaking visitors and administrators at the association

American Cancer Society, Berkeley Heights, NJ

Event Leadership Team Member, Sep 2013 - June 2018

- Contributed to the organization and event planning for the Relay for Life event (~900 participants) in coordination with team members
 - Attended official meetings to discuss logistical and organizational aspects of the event
 - Advised and managed groups of new Event Leadership Team members during youth and chaperone registration
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LANGUAGES

- English (fluent, native speaker)
 - Russian (intermediate-low proficiency)
 - Italian (conversational)
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RELEVANT COURSEWORK

- Quantitative Applications in Criminal Justice
- Homeland Security and Terrorism
- National Security Law

ADDITIONAL SKILLS

- Microsoft Office
- Familiar with SPSS
- Adobe Creative Suite (Lightroom, Premier)